

A Chart of Authorizations and Reviews for Academic Approval Processes

SEATTLE UNIVERSITY REVIEW PROCESS

June 1, 2015

Academic Matter Under Review		Administrative and Governance Bodies Involved						
		College or School Submission	Academic Assembly	Provost	President	Academic Affairs Committee of Board of Trustees	Board of Trustees	NWCCU
Courses	1. Change to course prerequisites	X		X				
	2. Creation of new non-credit courses	X		X				
	3. Creation of new credit courses	X		X				
	4. Creation of Courses, Sequences, Minors not housed in established majors/programs.	X	X	X				
	5. Elimination of existing courses or sequence of courses	X		X				
	6. Add, modify, or remove a course fee	X	R	X	**			
Programs	7. Change to existing minor, specialization or certificate	X		X				C
	8. Change to existing major, major field of concentration, or degree program (minor changes)	X		X				C
	9. Significant changes to existing major, major field of concentration, or degree program	X	X	X				X
	10. Creation of new certificate or (general/school wide) specialization	X	X	X	X	X	**	X
	11. Creation of new minor/specialization within an existing degree	X	X	X	X	X	**	X
	12. Creation of a new major within an existing bachelor's degree	X	X	X	X	X	X	X
	13. Creation of a new program within an existing master's degree	X	X	X	X	X	X	X
	14. Creation of a new program within an existing doctoral degree	X	X	X	X	X	X	X
	15. Elimination of minor, certificate, specialization	X	R	X	X	X	**	
	16. Suspension of minor, certificate, specialization	X	R	X	X	**		
	17. Elimination of major or graduate program	X	R	X	X	X	X	X
	18. Suspension of major or graduate program	X	R	X	X	X	**	
	Degrees	19. Creation of a new degree	X	X	X	X	X	X
20. Elimination of existing degree		X	X	X	X	X	X	X
Policy	21. Change in grading policy	**	X	X				
Organization & Administration	22. Creation of new university-level center	**	R	X	X	X	X	
	23. Creation of new academic department and program	X	R	X	X	X	X	X
	24. Creation of a new school or college	**	R	X	X	X	X	**
	25. Elimination of existing department and program	X	R	X	X	X	X	X
	26. Elimination of existing school or college	**	R	X	X	X	X	**
	27. Extension of academic programming to a new campus			X	X	X	X	X
	28. Reorganization of units across schools or colleges	X	R	X	X	X	X	
	29. Reorganization/redirection of existing department(s)	X		X	X	**	**	
	30. Reorganization/redirection of existing college or school	X	R	X	X	X	X	

** = For Information Only

X = Approval Required R= Recommendation

C = NWCCU policy requires Commission endorsement of "significant" changes within this category. Please contact the Office of University Planning to determine whether a given change qualifies as significant.