

## UNDERGRADUATE MINORS

### **Academic Requirements**

Departments offering undergraduate minors outline specific requirements in the current *Undergraduate Catalog*. Listed are the number of credits required (a minimum of 30 quarter credits, including at least 6 courses), necessary background course work, and specific guidelines regarding course content and level. No reduction in the required number of credits and courses is allowed except in the case where transfer courses applied to minor requirements have fewer credits than the SU equivalent, the total credits needed to complete the minor requirements will be reduced by a maximum of one credit.

In general, the *Catalog* under which the student receives an undergraduate degree will stipulate course work to complete a minor. Should changes in curriculum prevent full satisfaction of minor requirements as specified in the *Catalog*, course substitutions must be justified by the minor department via petition. When a new minor is added to the curriculum it may not be included in the *Catalog* being followed for a student's degree. In such a case the *Catalog* effective at the time the minor declaration form is officially filed will govern minor requirements.

Approval of the minor is indicated on the "Program/Add/Drop/Change" form. All degree and minor requirements must be satisfied prior to degree conferral. A minor will not be added after a baccalaureate degree has been awarded.

### **Transfer Credit**

A maximum of 15 quarter transfer credits may apply to an undergraduate minor. Courses meeting general university transfer criteria and graded C- (1.70 on the decimal system) or better will be examined by the minor department to determine applicability of both level and content to the requirements stated in the appropriate *Catalog*. A minimum grade of C (2.00) will be required for transfer courses applying to a minor in any case where the corresponding major requires C or higher in transferred courses.

### **Grading Stipulation**

A minor may include no more than 5 quarter credits graded either CR/F or Pass/Fail. Additionally, the cumulative grade point average for all courses within the minor must be no less than the minimum applied to majors within the department sponsoring the minor.

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