

Academic Assembly
March 30, 2015
2:05 – 3:35pm, STCN 130

MINUTES

Present: Jeffrey Anderson, David Arnesen, Sarah Bee, Patricia Buchsel, Terri Clark, Isiaah Crawford, Lynn Deeken, Bill Ehmann, Meggie Green, Trish Henley, Mike Huggins, Arun Iyer, Kate Koppelman, Charles Lawrence, Suzy Martinez, David Neel, Michael Ng, Erik Olsen, Katherine Raichle, Roshanak Roshandel, Rob Rutherford, Heath Spencer, John Strait, Dan Washburn

Minutes taken by Rosa Hughes

- I. Review of 3-9-15 Minutes
 - A. Item III.B. – Arun Iyer will forward suggested point 8. about the need to include faculty in budgetary decisions
 - B. Approved with above edit
- II. Program Review Committee
 - A. New Program Proposal: MS Business Analytics (*Joe Phillips, Carlos de Mello e Souza*)
 1. Overview
 - a. First of its kind in the region
 - b. Robust market analysis indicates large market domestically and internationally
 - c. Proposed start date fall 2016 – need time to market
 2. Marketing
 - a. Marketing cost is a great resource for the program, discrepancy with other new programs and the level of support for existing programs
 - b. Following marketing cost recommendation from consultants
 - c. The college will not necessarily receive the marketing budget requested in the proposal – the budget is approved through a separate process
 3. Encourage program to network with health informatics and bioinformatics programs that already exist on campus
 4. Budget
 - a. Traditionally AcA/PRC does not review the budget specifically but does give a brief overview
 - b. Discussion of instituting a requirement for AcA budget approval for new programs
 - c. No guarantee that new programs are going to compensate for cuts being made
 - d. Recommend that any proposals requiring new tenure track lines are put on hold until after budget issues are worked out
 - e. Ongoing conversation about AcA role in budget process at university – for now the decision-making structure in place, including strenuous budget attention at the level of the Provost’s office, determines what makes sense for the university as a whole
 - f. The university is working to develop the structures to provide data to compare proposals in a meaningful way – comprehensive financial model is in development with CFO, which will treat colleges/schools and programs as revenue centers and not just cost centers
 - g. Continued focus on tenure stream faculty and development of a framework for how tenure faculty and full time faculty lines are managed – enrollment is a major factor in these decisions

- h. The new ERP should be configured to be able to provide this data automatically
 - 5. Motion to approve the PRC memo of approval
 - a. Discussion
 - 1. PRC does not have the structure in place to figure out what needs to be done in these circumstances, how to track what happens down the road, how to make determinations later – AcA should work on empowering PRC to request this information
 - 2. PRC needs to be more strict about sending proposals back if they do not meet guidelines and standards for quality
 - b. Approved with no oppositions or abstentions
- B. Program Revision: BS Sport and Exercise Science
 - 1. Overview
 - a. Many of the concerns raised in previous AcA meeting were discussed
 - b. Up for standard seven year program review next year, the issues of rigor will be reviewed then
 - 2. Discussion
 - a. Shifted prerequisite requirement from C to C-, AcA expressed concerns and the program is going to withdraw that revision
 - b. Physics class is still a prerequisite in the revised curriculum
 - c. Nothing that officially frames our understanding of BA versus BS
 - 1. More of these conversations moving forward as SU becomes more interdisciplinary, especially in health and behavioral sciences
 - 2. Program sits as an interface between colleges, science is both a method- and a content-focused discipline – may be future opportunities to look at overlap
 - 3. Motion to approve the PRC memo of approval
 - a. Approved with no oppositions or abstentions
- C. Public Affairs Minor Revision and Nonprofit Leadership Minor Termination
 - 1. Overview
 - a. The Nonprofit Leadership minor does not have the enrollment to justify being a separate minor
 - b. Areas of study were absorbed will be absorbed into the Public Affairs minor through a revision
 - c. Students can choose courses within the single Public Affairs minor to reflect their focus on either Public Affairs or Nonprofit Leadership
 - 2. Discussion
 - a. Transition plan in the revision proposal was not clear but further discussion with the program assured PRC that current students would not have transition issues – all courses will continue to be offered
 - b. Non-tenure track faculty who teach in the program will all continue to teach in the revised Public Affairs Minor
 - c. If a program is staffed completely by NTT faculty, those faculty should be consulted on program changes within the college curriculum conversation
 - d. If AcA wishes to revisit this point, a separate, specific motion should be made in a future meeting
 - 3. Motion to approve PRC memos of approval
 - a. Approved with no oppositions or abstentions
- D. BA in Interdisciplinary Art with Photography Specialization
 - 1. Overview

- a. This brings the degree into alignment with the previously approved revisions to the BA Photography degree
 - b. Incorporation of courses taught in partnership with Photographic Center
 - 2. Discussion of quality of new program proposal documents
 - a. The need for the question concerning mission fitness in the new program proposal forms needs serious reconsideration. It should possibly not be present in new program proposal forms if it consistently receives non-serious answers as evidenced by the current proposal.
 - b. Concern with proposal document quality should be expressed directly to department
 - 3. Motion to accept PRC memo of approval
 - a. Approved with no oppositions or abstentions
- III. Proposed Policy Revisions
 - A. Graduate Certificate Policy
 - 1. Overview
 - a. Closely involvement with Registrar to develop this policy
 - b. Financial aid implications and accreditation issues when new or revised certificates are proposed/launched
 - c. This policy includes 12-credit minimum for graduate certificates
 - d. Also includes updated process and course codes
 - e. If a certificate program does not have enrollment for three years in a row, the Registrar will contact program, Dean, and Provost to prompt discussion
 - 2. Discussion
 - a. 12 credits/four courses is a good balance between 9 credits (seems low for quarter courses), and 15 credits (sounded too prescriptive at a university level, since at least one college already offers 12 credit certificates)
 - b. Also within the framework of other colleges and universities
 - 3. Motion to endorse/approve policy draft
 - a. Approved with no oppositions or abstentions
 - b. Need to discuss in subcommittee whether or not policy falls under AcA vote
 - B. Academic Grade Grievance Policy
 - 1. Two changes
 - a. If student claims grievance based on discrimination, they go automatically to discrimination process – Title IX issues handled by Student Development and Human Resources
 - b. Only letters from those directly involved will be accepted during the appeal process
 - 2. University Council reviewed and approved both changes
 - 3. Motion to endorse/approve policy draft
 - a. Approved with no oppositions or abstentions
- IV. Ombudsperson Office Updates (*McKenna Lang*)
 - A. Dr. Lang completed her Ph.D. in the fall – dissertation selected for international conference, also published an article and continued other scholastic endeavors with the goal to establish an office of excellence by industry standards
 - B. Workshops and brown bags coming up on topics such as dignity, collaboration and cooperation, and improve working relationships
 - C. Office webpage close to being complete
 - D. Office Charter draft is almost complete and will come to AcA in May for approval with revisions around confidentiality made through consulting with legal experts in the field

- E. The office has handled seventeen cases to date this year (sixteen last year)
- V. Involuntary Leave Policy
 - A. Move to future meeting