

**Academic Assembly**  
September 25, 2017  
2:05 – 3:35pm, STCN 130

**MINUTES**

Present: Pat Buchsel, Felipe Castillo, Terri Clark, Mark Cohan, Marc Cohen, Brooke Coleman, Miles Coleman, Carlos de Mello e Souza, Allison Gibbons, Arie Greenleaf, Leticia Guardiola-Saenz, Kathleen La Voy, Charles Lawrence, Emily Lieb, Agnieszka Miguel, Michael Ng, Katie Oliveras, Erik Olsen, Tracey Pepper, Frank Shih, Gregory Silverman, Julianne Slate, Colette Taylor, Kirsten Thompson

*Minutes taken by Rosa Hughes*

- I. Welcome and Introductions
  - A. Overview of AcA Bylaws
  - B. Discussion of AcA role as recommendatory to Provost
    - 1. Some areas do require AcA approval to move forward, so in these areas we have veto power
    - 2. The Chart of Authorizations, outlining these areas of approval, can be modified via the Faculty Handbook revision process
    - 3. Revision process can begin in Academic Assembly and then move to Faculty Handbook Revision Committee as a formal proposal
- II. Representative Appointments
  - A. Academic Assembly Vice President for Program Review Committee
    - 1. Terri Clark nominated
      - a. Approved with no oppositions or abstentions
  - B. Four faculty representatives to Budget Advisory Committee
    - 1. Sarah Bee will serve one appointment
    - 2. Nominees: Colette Taylor, Erik Olsen, Pat Buchsel
      - a. Approved with no oppositions or abstentions
  - C. Two faculty representatives to Provost-Appointed Innovation Committee
    - 1. Discussion
      - a. We can estimate revenues for new programs reasonably well, but we have trouble estimating costs
    - 2. Nominee: Katie Oliveras
      - a. Approved with no oppositions or abstentions
    - 3. For future appointments, need more information about when committee meets
  - D. One faculty representative on Student Development Committee (subcommittee of Board of Trustees)
    - 1. Nominee: Mark Cohan
      - a. Approved with no oppositions or abstentions
  - E. One representative to Administrator Evaluation Committee
    - 1. Nominee: Arie Greenleaf
      - a. Approved with no oppositions or abstentions
  - F. Additional Appointments
    - 1. Two representatives needed for search committee for Director of Career Services
      - a. One graduate faculty member and one undergraduate faculty member
      - b. Do not necessarily need to be on Academic Assembly, just appointed by AcA

- c. Committee will meet a few times in late October/early November, with candidates coming to campus in January
    - d. Need these appointments by first week of October
  - 2. Also looking for a Director of University Core
    - a. Need clarity on whether the Core Executive Committee is continuing this year
- III. Brainstorming Session – Issues for the Year (small groups)
  - A. Increase ratio of tenure track to non-tenure track faculty – benchmark where we are in relation to other institutions
  - B. Work on faculty complaint process – current grievance committee process is not working
  - C. Improve admissions, simplify process and speed it up, receive materials directly from students
  - D. Corporatization of the university, concerned with budget crisis and not losing academic quality and our soul/mission
  - E. Summer teaching – in some colleges, push to not allow established faculty to teach in the summer, or teach less in the summer
  - F. Concern about faculty voice in decision-making, including why the focus of unionization effort is only on non-tenure track and not broadened to all faculty
  - G. Evaluate the scope and responsibility of the assembly with the goal of a more equitable, balanced relationship with the Provost
  - H. Disadvantage that non-tenure track faculty face when their position is turned into a tenure track position with a national search
  - I. Budget issues
    - 1. Deans dividing a full time course teaching load into two part time non-tenure track positions
    - 2. Patterns of revenue flow that disincentivize deans to have innovative courses and programs to the public to generate revenues (colleges pay expenses and funds go directly to university)
  - J. Help develop faculty handbook for every college and school, which would be subsidiary to university faculty handbook
  - K. Provost Search Committee – need to be kept up on status
  - L. Invite Fr. Steve for update on unionization issue
  - M. Inclusivity and diversity
    - 1. Needs to be resourced appropriately by university
    - 2. More access to training for current and new faculty
    - 3. Make available for adjuncts as well, making sure accountability process in place
  - N. Adjunct faculty pay – needs to match market rate, concern of students and faculty
  - O. Communication and interaction with committees
    - 1. AAOR, lots of work put into report, not sure what actions or deliverables have come from it
    - 2. Leadership council, would like to receive more reports and communication about what decisions are being made, with advice on how to communicate with students as well
  - P. Budgetary and data transparency, as university downsizes strategically, we need broad information to be able to judge and advise on strategic decisions
  - Q. Program Review Committee – should this be the place where we participate in economic decision-making, or should there be another place where this happens?
  - R. Access to data that is consistent across the university so that we know what we are talking about to be contributing partners
  - S. Expand authorization authority of ACA

T. Campus climate, need to have information about how to address rising issues – hate speech, rising tensions on campus

**IV.** Review 6-5-17 Minutes

A. Minutes approved with no oppositions and nine abstentions (new representatives and ex-officio members)