



**Academic Assembly Meeting No. 17**  
**Monday, May 9, 2022**  
**2:05 p.m. – 3:35 p.m., CHDN 142 & Zoom Meeting**

**MINUTES**

**Members Present:** Carol Adams, Mimi Cheng, Mark Cohan, Marc Cohen, Yancy Dominick, Doug Eriksen, Nalini Iyer, Angie Jenkins (*Ex-Officio*, SUSC), JaHun Kim, Richard McGaha, Margit McGuire, Jodi O'Brien (*Ex-Officio*, Provost Office), Katie Oliveras, Russ Powell, Bryan Ruppert, Patrick Schoettmer, Frank Shih, Gregory Silverman, Heath Spencer, Kirsten Thompson, Phillip Thompson and Valentina Zamora.

**Guests:** Sonia Barrios Tinoco, Maria Bullon-Fernandez, Kathy Cook, David Green, Stacey Jones, Kate Koppelman, Kevin Krycka, Eric Severson, Teodora Rutar Shuman, Sarah Trapizona and Charles Tung.

**I. Opening Remarks**

**2:06 p.m. – 2:12 p.m.**

- a. Meeting was called to order at 2:06 p.m. by Academic Assembly (AcA) President, Frank Shih.
- b. **MOTION** Moved by Frank Shih: "Move to approve the agenda for the May 9, 2022, meeting of the AcA." Seconded. **Approved.**
- c. **MOTION** Moved by Frank Shih: "Move to approve the meeting minutes from April 25, 2022, as revised, out of session, by AcA members." Seconded. **Approved.**
- d. There were a few minor end of year updates.

**II. Annual Performance Review Update, Jodi O'Brien**

**2:12 p.m. – 2:40 p.m.**

Jodi O'Brien, Special Assistant to the Provost for Faculty Development, gave updates on revising the Annual Performance Review (APR) process, which will be prioritized for Calendar Year 2023:

Last year, some schools and colleges wanted to return to the previous APR process while some wanted to revise it. Therefore, Provost Martin allowed each dean to decide what APR process was best suited for their school/college. As part the Professional Development for Faculty under Goal 2 of the *Reigniting Our Strategic Directions*, an APR Working Group has been established and is reviewing the objective, relevancy and application of the process. There will be a complete revision on how to reliably assess and evaluate teaching excellence. The working group will meet over the summer to develop a university-wide format with a clear purpose.

**III. AY23 AcA Proportional Representation Review**

**2:40 p.m. – 2:47 p.m.**

*Frank Shih, Gregory Silverman & Katie Oliveras*

Since two schools/colleges are sunsetting, more seats will open up in the coming years. Some schools and colleges will secure additional seats while some may lose seats (refer to the *Bylaws of Academic Assembly, Section 4.5.5* for more details). The goal is to have the least number of

members rotating out each year to ensure continuity on Academic Assembly. Mathematical analysis determines proportional representation and will be evaluated each year.

**IV. AcA Officer Election Presentations**

**2:45 p.m. – 3:06 p.m.**

The Nomination Committee received three nominations: one for Vice President for Policy and two for President-Elect. All nominees are eligible for office and have been accepted as candidates. Voting will be conducted remotely via Qualtrics beginning on May 20 and ending on May 23. Results will be presented at the next AcA meeting. Due to being on sabbatical, the candidate for VP for Policy will email her statement to Academic Assembly. The two candidates for President-Elect presented their statements for office and answered questions from faculty. Key topics discussed were economic hardships, equity and constructive collaboration with administration.

**V. Enrollment Updates, Melore Nielsen**

**3:10 p.m. – 3:20 p.m.**

Melore Nielsen, Vice Provost for Enrollment Management, updated AcA on current Fall Quarter 2022 enrollment projections following May 1:

- a. 1,000 First Time in College (FTIC) students committed to Seattle University. Compared to previous years, more Washington State residents have committed, which may imply COVID is influencing students to stay closer to home.
- b. Challenges with attracting and retaining international students was addressed. Compared to previous years, fewer international students have committed. For those who have committed, there is an opportunity to focus on providing more support and resources for their abroad educational experience (i.e., ensuring student housing).
- c. There are fewer applications this year than last year but there is a higher yield of deposits.
- d. To date, target discount rates have not been met (approximately by 1%). Discount rates have increased from previous years which has attracted a more diverse student body.
- e. There is a new Director of Orientation Programs. Good work is underway.

**VI. Closing Remarks**

**3:35 p.m. – 3:35 p.m.**

*Meeting was adjourned at 3:35 p.m.*