

College of Education

Master in Teaching

Application Instructions and Procedures

All application materials must be received by the application deadline to receive full consideration. For application deadlines and entry terms, refer to the [priority deadlines](#). International applicants and those with international transcripts should consult [the International Requirements Page](#), for deadlines and other requirements, as they may differ.

- Submit official or unofficial copies of transcripts, degree certificates, and exam score reports for every school attended in the last 60 semester/90 quarter credits as well as any post-baccalaureate credits. You may upload the unofficial transcript(s) for your institution(s) within the Academic History tab of the application. You may also upload the transcript(s) following the submission of your application via your Status Page. Upon an offer of admission, you will be required to submit official copies of provisional documents within your first quarter of enrollment.
- Applicants with less than a 3.00 GPA may apply and may be considered for probationary admission if they submit a letter explaining the reason for their GPA and their readiness for graduate level work.
- Washington State requires two skills tests for all teacher education applicants—the WEST-B and WEST-E/NES exams which are required prior to starting the program but not needed to apply. The ACTFL is required for those applying for an Endorsement in a Designated World Language (DWL) prior to the start of the program.
- Two recommendations. Professional references who can speak to your potential as a future K-12 teacher and to your ability to work collaboratively with others, ideally in an educational or leadership capacity. Once you've started your application, you will add the email addresses of your recommenders and they will receive a link to the evaluation form. The form should only take them 15 minutes to fill out. Recommenders are encouraged to submit a letter in addition to the College of Education recommendation form.
- Appropriate endorsement form:
 - [The endorsement form and endorsement form instructions can be found here.](#)
- One page, double-spaced autobiographical statement outlining:
 - Your commitment to teaching, which should demonstrate a well thought out understanding of and decision to go into the teaching profession.
 - Applicable experience with diverse and/or K-12 students.
 - Personal connection to the Teacher Education program and anti-racist, justice-oriented values outlined in the Teacher Education Program Competencies and Mission
- Current resume detailing work experience, academic background and educational experience, volunteer work, and honors.
- College of Education Self-Evaluation Form.
- Selected applicants will be invited to an interview as the final step in the admissions process. Interviews consists of a group interview, individual interview, and written responses.

- Graduate and post baccalaureate applicants who received a baccalaureate degree or higher from Seattle University or a recognized college or university in the United States, Canada, Great Britain, Ireland, New Zealand, Australia, Bahamas, Jamaica, Belize, Kenya, Singapore, Nigeria, and Trinidad and Tobago will not be required to submit English proficiency test scores. Students earning a degree in a country other than those listed above may provide official documentation from the degree-granting institution verifying that all instruction was in English. A minimum of three years of enrollment at the university is required. English proficiency may be met with an official TOEFL score of 86 (IBT), or the IELTS exam with a minimum score of 6.5; PTE score of 63; or Duolingo score of 110.

Seattle University does not discriminate on the basis of race, color, religion, sex, national origin, age, disability, marital status, sexual orientation, gender identity, political ideology, or status as a Vietnamera or special disabled veteran in the administration of any of its education policies, admission policies, scholarship and loan programs, athletics, and other school administered policies and programs, or in its employment related policies and practices. All University policies, practices and procedures are administered in a manner consistent with Seattle University's Catholic and Jesuit identity and character. Inquires related to these policies may be referred to the University's Vice President for Human Resources and University Services and Equal Opportunity Officer at (206) 296-5870.