BYLAWS ALPHA PHI SIGMA

The National Criminal Justice Honor Society PI Delta Chapter, Seattle University

Preamble~

We the members of Alpha Phi Sigma, the National Criminal Justice Honor Society, Pi Delta Chapter will promote academic excellence in order to make the Criminal Justice System and its practitioners more effective and ethical. We do hereby submit ourselves to be governed by the following bylaws.

Article I

Section 1: Name

The name of this organization shall be Alpha Phi Sigma, Pi Delta Chapter hereafter referred to as the Society.

Section 2: Mission

The purposes of Alpha Phi Sigma shall be to promote critical thinking, rigorous scholarship and life long learning; to keep abreast of the advances in scientific research; to elevate the ethical standards of the criminal justice professions and to sustain in the public mind the benefit and necessity of education and professional training.

Section 3: *Goals*

The goals of Alpha Phi Sigma shall be to honor and promote academic excellence; service; leadership, and unity.

Section 4: Oath of Membership

In the presence of the Alpha Phi Sigma members here assembled, I do hereby solemnly promise to uphold the ideals and traditions, maintain high moral character and commit myself to be governed by the By-Laws of the Alpha Phi Sigma Honor Society, the local and national offices.

Article II

Section 1: Non Profit Status

Alpha Phi Sigma is organized exclusively for educational, charitable, and scientific purposes, including for such purposes as the making distributions to organizations that qualify as exempt organizations under Section 501 (C)(3) of the International Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law).

Section 2:

No part of the net earnings of the society shall be used to the benefit of any private individual. No substantial part of the activities of the Society shall by the carrying on of propaganda or otherwise attempt to influence legislation, and the Society shall not

participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

Section 3:

Upon dissolution of the society the Board shall, after the paying or making provisions for the payment or all of the liabilities of the Society, dispose of all of the assets of the Society, exclusively for the purposes of the Society in such manner, or to charitable, educational, religious, or scientific purposes as shall at each time qualify as an exempt organization or organizations under Section 501 (C) (3) of the International Revenue Code of 1954 (or the corresponding provision of any future United States Internal Revenue Law), as the National Board shall determine, any such assets not so disposed of or if Alpha Phi Sigma National dissolves, funds will be given to the Academy of Criminal Justice Sciences for use as student scholarships.

Article III – Members

Section 1. Classification of Members.

Members shall meet the following criteria for membership.

- **A**. *Student Members*. Members shall be full-time or part-time students enrolled in baccalaureate or graduate programs of Seattle University at the time of initiation. Members shall be of high moral character. Membership applications shall be approved and signed by the chapter advisor.
- 1. Undergraduate students shall be enrolled in the institution represented by this chapter, have declared a major, minor or equivalent in criminal justice fields, have completed three full time quarters at Seattle University or transfer equivalency. Have a minimum grade point average of 3.0 on a 4.0 scale with a minimum grade point average of 3.2 in courses in criminal justice fields and who are in the top 35% of their class. A minimum of four courses of the above course work shall be in the criminal justice field.
- 2. Graduate students shall be enrolled in a graduate program Masters, Doctorate in the criminal justice field, have a minimum grade point average of 3.4 on a 4.0 scale and a 3.4 grade point average in criminal justice courses (A maximum of three undergraduate criminal justice courses with a minimum grade point average of 3.4 on a 4.0 scale may be applied in this area.)
- **3.** Students enrolled in law school, having completed one academic year, with a grade point average of 2.5 or higher, on a 4.0 scale.

B. Honorary Members.

Honorary membership recognizes outstanding professional achievement and service to the criminal justice field by persons not eligible for regular or faculty membership in the Society. Nominations shall be approved by the Chapter Advisor. No more than two honorary memberships may be granted by the society in any academic year. Honorary Members must be elected by a 2/3 vote of the chapter.

C. Alumni Members.

Active members in good standing at the time of graduation from Seattle University shall become Alumni members. Alumni members may be designated Active Alumni members.

- **D.** Faculty Members. Alpha Phi Sigma recognizes and encourages faculty and administration involvement. Candidates for membership must be full-time faculty or administrators in a criminal justice related field. They must have competed a minimum of one year full-time teaching/administrative duties at Seattle University and be elected by 2/3 vote of the chapter.
- **E**. Transfer *Members*. Any Alpha Phi Sigma member who transfers to another college or university shall be accepted into that local chapter and shall pay the local chapter fee, if any. After one term, the member shall be subject to all rules, regulations, and requirements of that local chapter. A new certificate of membership will not be issued by National Headquarters unless specifically requested by the chapter advisor and paid for by the member.

Section 2:

Membership in the Society is open to qualified candidates without regard to age, color, gender, national origin, race, religion, sexual orientation, and/or disability.

Section 3:

Privileges of Membership. Only active members shall have the right to vote and to hold office. All types of membership shall have other privileges as determined by the National Board.

Section 4:

A member desiring to resign from the Society shall submit such resignation in writing to both the Chapter and to the National Headquarters. Any member having resigned from membership may be reinstated upon application to both the Chapter and the National Headquarters and by meeting such uniform terms and conditions as may be established by the National Board.

Section 5:

Membership in the Society may be suspended or terminated by the Local or National Board for just cause. Sufficient cause for such suspension or termination of membership may be violation of these bylaws or any lawful rule or practice adopted by the Society or other conduct deemed prejudicial to the best interest of the Society. A statement of the charges shall be sent by registered mail, return receipt, to the last recorded address of the member, accompanied by the notice of the time and place of the meeting at which the charges are to be considered. At least thirty days notice shall be given, and the member shall have the opportunity to appear in person or to be represented by counsel and to present any defense to such charges before action is taken by the National Board. The Board may adopt such rules as may be necessary to assure due process to the member. The decision for suspension or termination shall be by a two-thirds vote of the National Board. A member suspended or terminated for just cause shall not be entitled to return of dues.

Section 6:

Pi Delta Chapter will establish local dues on an annual basis at the last meeting of the school year. New dues will commence the following September. The amount of any National dues, fees, or assessments for any type of membership in the Society shall be established by the National Board.

Section 7: Members in Good Standing

A member in good standing shall comply with these bylaws, shall meet uniform criteria determined by the Board. Shall be current in all financial obligations to the Society. Must attend a minimum of three meetings during the academic year. Complete 15 hours of community service during the academic year. Only members in good standing shall be eligible to vote. To purchase or wear a cord, stole, medallion, or other honor regalia, a member's must be in good standing.

Article IV-Board

Section 1:

The Pi Delta Board shall be composed of a President, Vice President, Secretary, Treasurer, Fund Raising Coordinator, Community Service Coordinator, and Faculty Advisor(s).

Section 2:

The Pi Delta Board shall have general supervision of the Society between meetings of the Society and is vested with full power to conduct all business of the Society between meetings of the Society. It shall be subject to the orders of the Society and none of its actions shall conflict with action taken by the Society.

Section 3:

Regular meetings of the Board shall be called by the President or at the request of any two members of the Board.

Section 4:

Special meetings of the Board shall be called by the faculty advisor **or** shall be called upon the written request of the majority of the voting members of the Board. Ten days notice shall be given except for meetings that may be called during a regularly scheduled meeting. Business shall be limited to that which is stated in the call.

Section 5:

A majority of the voting members of the Board shall constitute a quorum.

Section 6:

Any question may be submitted in writing for determination instead of a meeting of the Board. A report of any action taken by mail ballot shall be verified and made a part of the minutes of the next meeting of the Board.

Section 7:

Members of the Board may participate in a meeting through conference telephone or other communication equipment by means of which all persons participating in the meeting can hear each other at the same time, and such participation shall constitute presence in person at the meeting.

Section 8:

The Board shall be responsible for local members and recruitment and shall oversee the Bylaws committee.

Section 9:

The Board shall develop criteria and monetary amounts and oversee awards presented by the Society.

Article V- Officers

Section 1:

The officers of the Society shall be the President, Vice President, Secretary, Fund Raising Coordinator, Treasurer, and Community Service Coordinator.

Section 2: Qualifications.

During the term of office, officers shall be enrolled at least part-time at Seattle University.

Section 3: Nominations and Elections.

- **A**. Letters of Intent for candidates must be submitted to the Faculty Advisor signifying intent to run for office, two weeks prior to elections.
- **B**. Nominations shall be from the floor at meeting designated by the board. Nominations shall be accepted only if letters of intention have been submitted. If no letter of intention has been submitted, the Board will make recommendations.
- C. Officers shall be elected by ballot. A majority vote, then (more than half) shall elect. In the event that no candidate receives a majority vote on the first ballot, the two candidates receiving the highest number of votes shall be voted upon again by ballot. In the event of a tie, the winner shall be determined by drawing lots.

Section 4:

Officers shall be elected for a term of one academic year, or until their successors are elected. The term of office shall begin May 1st of the year they are elected.

Section 5: *Recall of Officers*.

Any officer may be recalled for failure to perform the duties of the office or conduct unbecoming an officer. Recall may not be initiated prior to the end of the third month of the term and shall be determined by the Board. A recall may be conducted by a 2/3 vote of the Board.

Section 6: Vacancies.

Should any office become vacant for any reason, it shall be filled by appointment of the Board.

Article VI - Duties of Officers

Section 1:

The officers shall perform the duties described by these bylaws and by the parliamentary authority adopted by the society.

Section 2: President.

The president shall have general supervision of all officers of the society, shall preside at all meetings of the Society. Shall appoint all committee chairpersons, and shall be exofficio a member of all committees.

Section 3: Vice President.

Shall assist the president in any manner, and will be in charge of chapter recruitment and development, and shall be responsible for member recruitment.

Section 4: Secretary.

The Secretary shall keep record of the meetings of the Society and the Board notifies members of meetings, and is responsible for all mailings to the Society members.

Section 5: Treasurer.

The Treasurer shall prepare a budget, and shall be responsible for fund disbursement Society activities.

Section 6: Fund Raising Coordinator

The Fund Raising Coordinator shall be responsible for developing fund raising events for the Society and fund raising for attendance at the Annual National Membership Meeting of Alpha Phi Sigma.

Section 7: Community Service Coordinator

The Community Service Coordinator shall be responsible for developing community involvement service projects for the society.

Section 8:

All officers shall prepare transition reports to include work performed, procedures established, and recommendations for the future Society endeavors.

Article VII - Committees

Section 1: Special Committees.

Special committees may be established by the President or the Board to conduct and facilitate the business of the Society.

Section 2: Standing Committees.

Standing Committees will be established by the President or the Board to conduct and facilitate the standing business of the Society.

Section 3:

The President shall appoint all committee chairpersons except as otherwise provided for in these bylaws and shall be ex-officio a member of all committees of the Society. Chairpersons of committees shall serve terms coinciding with that of the President making the appointment.

Article VIII - Meetings

Regular chapter meetings shall be determined each quarter to be held at the most convenient time according to the academic schedule. Special meetings shall be called by the board. A majority of the active members shall constitute a quorum.

Article IX- Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the Society in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Society may adopt.

Article X- Amendment of Bylaws

~

Proposed amendments to these Bylaws may be submitted by a chapter member or the National Board. Amendments shall be reviewed by the bylaws committee. Amendments, with the recommendation of the committee shall be submitted to the board. Ballot to be acted upon at a regular or special meeting of the chapter. Adoption shall be by a two-thirds vote of returning ballots by a date clearly specified on the mail ballot. Only amendments to these Bylaws that are required for the continued membership in the Association of College Honor Societies shall be reviewed and approved by the National Board.