

# Anita Job

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Colin Getty  
Kamiya Biomedical Company  
12779 Gateway Drive  
Seattle, WA 98168

Dear Mr. Getty,

I am writing to express my interest in the *Biology/Biochemistry Technical Support* position with Kamiya Biomedical Company I recently viewed on nwjobs.com. As a recent graduate of Seattle University with a B.S. in Biology, I hope to use my laboratory, communication and critical analysis skills to enter the biomedical field.

As a research assistant in the Seattle University Biology Lab, I gained experience in ordering, cataloguing and preparing lab materials. Taking direction from the lab director, I created a new catalogue system using Microsoft Excel which increased efficiency and the accuracy of lab records. After identifying the need for a more formal training process for research assistants, I researched best practices and wrote a new training manual for the Biology Lab.

My experience as a biology tutor has given me the opportunity to work with a wide variety of people, allowing me to develop and hone my communication skills. As a tutor, I identify the needs of students and determine the most effective teaching method for each learning style, creating a customized experience for each person. Additionally, I was able to share my strategies with other tutors and was recognized for my work with a promotion to Subject Specialist.

As a new professional entering the biomedical field, I am looking to work for a company on the cutting edge of new technology and methods. Kamiya's approach to offering the life science and medical communities innovative laboratory research and diagnostic tools is a great fit for my skills and future goals.

My resume is included for your consideration. I would greatly appreciate the opportunity to further discuss how my skills and qualifications can benefit Kamiya Biomedical Company. I can be reached at 206.255.5555. I look forward to hearing from you soon and I thank you for your consideration.

Sincerely,

Anita Job