

Background Check Screening Form

for On-Site Supervisor, Mentor or Coach
working with students at
School of Theology and Ministry / Seattle University



SCHOOL OF
THEOLOGY AND
MINISTRY

In an effort to provide a safe environment for the students in our Contextual Education programs, we are now requiring background checks for supervisors, mentors, and coaches. Although this may seem onerous, it is done in the hopes of creating the best environment for our students. Please provide the information requested below and sign where indicated so that the University may verify the accuracy of the information provided. Thank you very much.

Contact Information

Name _____
(Last) (First) (Middle)

Address _____
(Street) (City, State) (Zip)

Phone _____
(Day) (Evening) (Cell)

Email _____

List prior paid or volunteer positions within the past five years.

Agency Name _____
(Phone)

Name of Contact Person _____
(Phone)

Address _____
(Street) (City, State) (Zip)

Agency Name _____
(Phone)

Name of Contact Person _____
(Phone)

Address _____
(Street) (City, State) (Zip)

Agency Name _____
(Phone)

Name of Contact Person _____
(Phone)

Address _____
(Street) (City, State) (Zip)

I have not, within the past seven years, been released from prison or been found guilty of, or plead guilty or no contest to, a criminal charge. True Not true

If not true, give a short explanation of the charge. Please indicate the date, nature, and place of the incident leading to the charge, where the charge was filed, and the precise disposition of the charge.

No civil lawsuit alleging actual or attempted sexual discrimination, harassment, exploitation, or misconduct; physical abuse; child abuse; racial discrimination; or financial misconduct has ever resulted in a judgment being entered against me, been settled out of court, or been dismissed because the statute of limitations has expired. True Not true

If not true, give a short explanation of the lawsuit. Please indicate the date, nature, and place of the incident leading to the lawsuit, where the lawsuit was filed, and the precise disposition of the lawsuit.

I have never terminated my employment, professional credentials or services as a volunteer position, or had my employment, professional credentials or authorization to hold a volunteer position terminated, for reasons relating to allegations of actual or attempted sexual discrimination, harassment, exploitation, or misconduct, racial discrimination, physical abuse, child abuse, or financial misconduct. True Not true

If not true, give a short explanation. Please indicate the date of termination, name address and telephone number of employer or volunteer supervisor, and nature of the incident(s) leading to your termination.

Is there any fact or circumstance involving you or your background that would call into question your being entrusted with the responsibilities as an On-Site supervisor, Mentor, or Coach? True Not true

If yes, please provide a brief explanation.

The covenants between persons seeking an internship, employment or a volunteer position require honesty, integrity, and truthfulness for the health of the host agency and the Seattle University graduate student. To that end, I attest that the information set forth in this form is true and complete. I understand that any misrepresentation or omission may be grounds for rejection of, consideration for or termination of the internship.

I authorize Seattle University and/or its agents to make inquiries regarding all statements I have set forth above. I also authorize all entities, persons, former employers, supervisor, courts, law enforcement and other public agencies to respond to inquiries concerning me, to supply verification of the statements I have made, and to comment on and state opinions regarding my background character. To encourage such persons and entities to speak openly and responsibly, I hereby release them from all liability arising from their response, comments, and statements made in good faith and without malice

Signature

Print Name

Date