

Engineering 411 Lab CODE Form

(Sep 04, 2007 at 04:02 PM) - Contributed by Renny Philipose - Last Updated (Sep 05, 2007 at 02:54 PM)

Submit this form to CSSE DEPT to get the key.

CSSE Software Lab (Engineering 411 Lab) Access Request Form. Sep 2007

The CSSE Software Laboratory (Engineering Room 41 1) is intended to provide a facility whereby students majoring in computer science or software engineering can develop software, unlike other campus labs, which provide only word processing and web browsing support.

The following policy statement is a means of defining expectations students may have of the department in terms of providing services, and of outlining what behavior the department expects in return for use of the laboratory. This policy supplements the Seattle University Computer Acceptable Use Policy (see <http://www.seattleu.edu/oit/file.aspx?ID=1320> . Contradictions between policies shall be resolved in favor of this policy.

Questions about this policy should be directed to the CSSE department chair.

Facility Administration

- Use of the CSSE Software Laboratory is conditional upon being enrolled in a 2xx/3xx/4xx/5xx level CSSE course. Users must be ready to produce identification upon request. Users may obtain the combination to the door from the CSSE administrative assistant (Engineering 526).
- Equipment shall not be removed from the room.
- Food, beverages, and tobacco products are prohibited in the room.
- The room door shall remain closed and latched at all times.
- Workstations left idle for more than 10 minutes may be assigned to another user.
- Groups may use workstations as long as such use does not compromise the noise level and work environment of the other users.
- Use of a computer could be limited for any one-work session during periods of heavy computer lab usage.
- The room may be reserved for instructional purposes. Every effort will be made to inform users ahead of time. The CSSE department reserves the right to close the room to users at short notice to accommodate instructional needs.
- Problems should be reported immediately to CSSE technical support personnel (room Engineering 413B)

Printing

- Printing of long documents (50 or more pages) shall be done in 50 page sections.
- Departmental laser printers are not provided to serve as photocopy machines; only one copy of a document may be printed.

Software

- Changes shall not be made to the lab workstations without explicit permission of CSSE technical support personnel. This includes installation of software, changes in screen savers, etc.
- Laboratory users are responsible for backup and recovery of their work. The integrity and availability of disk space shall not be guaranteed from one work session to the next.

I have read and fully understand the policies stated for use of the CSSE Software Laboratory.

SU Email Address _____

Printed Name _____ Signature _____ Date: _____

Currently enrolled in what CS classes? _____