

Ministerial and Theological Integration

STMM 557 – Fall Quarter 2005

Location in Time and Space

- Our ten Friday class dates are September 23 and 30; October 7, 14, 21 and 28; November 4, 11 and 18; and December 2. We skip November 25 for Thanksgiving break.
- Time is 9 a.m. to 11:50.
- Location is Hunthausen Hall, one of the ground floor seminar rooms.

Faculty Information

- This section is taught by Rev. Patricia Simpson, M.Div., SU adjunct faculty. My day job is pastor of Church of Mary Magdalene, a congregation of homeless women in downtown Seattle.
- Easiest contact is by e-mail: patsim2@comcast.net
- Next best is by phone evenings: 206-709-0889. It's fine to call me at home.
- Hardest to catch me: at work Monday through Thursday: 206-621-8474.
- "Office" by appointment only, at SU or elsewhere as arranged.
- Mailbox in the STM office, but I'm only here on Fridays to check it. My home address is 706 31st Avenue South, Seattle WA 98144. We'll discuss this.

Course Information and Requirements

- Your guide for all three quarters will be the *Manual for Ministerial and Theological Integration*. Though it's available online, you will need to buy or print a paper copy of the whole thing for use in class.
- Required and recommended books for this quarter are listed on p. 19 of *Manual*.
- Grading scheme is explained in your *Manual* (page 27) plus page 3 in this packet.
- Fall quarter writing assignments are listed on page 2 in this packet.

Participation

The rich learning experience of this course depends on *full participation* by all students in the group. Your internship work experience, and your reflections on it, are brought to the class through presentations and discussion. Your learning is deepened as you receive feedback from your peers, and as you respond to their experience and reflection. The interplay between individual and group learning is key to the integration this course seeks.

Full participation requires regular and timely attendance. Everyone's learning is diminished if you are absent. Participation includes presentation of your own work, feedback to peers, contributing your share to discussions, honest questioning, prayer, faith sharing, and attentiveness to the group process. Note that participation/group skills and feedback/evaluation together constitute half your grade.

Overview of Fall Quarter Assignments

1. Personal and Professional Goals, revised as needed to focus on this first quarter.
2. Internship Job Description, including any revisions since you set it up.
3. Three papers (using models in your *Manual*, pages 66 and 68)
 - A. Critical Incident One (2 pages), with Integration/Learning Paper (1 page).
 - B. Critical Incident Two (2 pages), with Integration/Learning Paper (1 page).
 - C. Verbatim (4-6 pages), with Integration/Learning Paper (1 page).
4. Marginal comments and feedback on all peer papers, written on your e-mailed copy of the paper, and given to the writer on the day of presentation.
5. Required reading, as listed on page 19 of *Manual*.
6. Leadership assignments
 - A. Opening prayers and time-keeping for one class session.
 - B. One additional leadership role, assigned at first session.
7. One meeting with instructor, sometime in November.
8. End of quarter feedback papers (all due at last class session on December 3)
 - A. Self-reflection paper (2-3 pages) to include
 - + Key learnings so far
 - + What Theological Reflection means
 - + Review of your personal and professional goals for the quarter
 - + Assessment of your competencies (on pages 18-19 of the *Manual*)
 - B. On-site Supervisor Feedback Form (*Manual* p. 85), signed
 - C. Brief feedback statement for each class member and instructor (half page max)
 - D. Half page feedback on internship site so far
 - E. Seattle University faculty evaluation form (completed in class last day)

Mechanics of papers, presentations, and feedback

- You are responsible for delivering a copy of your paper to your classmates and instructor via e-mail, no later than 11:59 P.M. on the Tuesday preceding your Friday presentation.
- Classmates read and write feedback on your paper before class, and bring it to class.
- You present your paper in class. Name central issues/questions, and identify what you want from your peers. Be specific, and manage your time. Listen carefully and non-defensively to the feedback you have requested.
- Collect the annotated copies at the end of your presentation. (Anyone who wants to keep your paper must ask your permission, and make a separate copy. Otherwise they are deleted from all students' computers.)
- Using the oral and written feedback you have received, write a one page Integration/Learning paper to capture your learning.
- Turn in the Integration/Learning paper and all the annotated copies at the next class session after your presentation.

Class Outlines and Assignments – a work in progress

The following outlines give you most of the information you will need to plan your work for the quarter. The assignments listed are only those that apply to everybody. When you have signed up for leadership roles (prayer, timekeeping, book report, process check etc.) please add them to your schedule. Beginning with the sixth week, you will also need to add your verbatim presentation date to your schedule.

Session One – September 23

Opening reflection and prayer
Name cards and introductions
The word on the street about MTI, and your questions
What MTI is really about: overview of the *Manual* and review of syllabus
Creating a group covenant
Pep talk on journaling
Exchange of information forms
Invitation to share contact information. Volunteer to produce & maintain a list?
More questions?
Closing prayer
Sign up for presentation dates and leadership tasks before you leave

For next week:

Prepare a ten minute presentation on your internship including time for questions
Bring the latest version of your job description to turn in
Read first three chapters of the *Manual*
Find out what kind of e-mail attachments you can receive and open

Session Two – September 30

Opening reflection and prayer _____ Food: _____
Revisit group covenant from last week, and revise if needed
Questions on reading, syllabus, etc?
Internship presentations, ten minutes each
Group theological reflection – improvised in class, no preparation allowed
Group process check-up
Exchange e-mail address and attachment information. Tech person: _____
Closing prayer

For next week:

Prepare your Personal and Professional Goals *for this quarter*. One of each.
Bring 8 copies with you to class
Read chapter 4 of the *Manual*.
Get Exchange of Information form signed, and bring it back.

Session Three – October 7

Opening reflection and prayer _____
Giving and receiving feedback (handout & discussion)
Present Personal and Professional Goals (10 minutes each)
Discussion on triangles, church family systems, pastoral roles
Review Significant or Critical Incident model for next week
Confirm e-mail arrangements
Turn in Exchange of Information forms
Closing prayer

Food: _____

For next week:

Write Significant or Critical Incident One – copies to all by Tuesday
Read peer papers and make feedback notes. Bring to class.
Revise your goals if needed and turn in
Begin reading Gula, *Ethics in Pastoral Ministry*, chapters 1, 2, 4

Session Four – October 14

Opening reflection and prayer _____
Review of feedback process
Present Significant/Critical Incidents (10 minutes each)
Group process check-up _____
Review Verbatim model and review scheduling of presentations
Individual issues, questions? How is it going?
Closing prayer

Food: _____

For next week:

Write Integration/Learning paper on your Significant/Critical Incident One
Write Significant/Critical Incident Two – copies to all by Tuesday
Read peer papers and make feedback notes. Bring to class
Finish reading Gula chapters

Session Five – October 21

Opening reflection and prayer _____
Present Critical Incidents (15 minutes each)
Gula discussion: power to help, power to hurt, boundaries and relationships
Questions about verbatim presentations next week?
Schedule mid-quarter individual meetings
Closing prayer

Food: _____

For next week:

Write Integration/Learning paper on Critical Incident Two
Read two verbatim papers and prepare feedback notes

Session Six – October 8

Opening reflection and prayer _____ Food: _____
Present two verbatims (30 minutes each)

Gula discussion: sexuality and confidentiality
Group process check-up _____
Closing prayer

For next week:

Read three verbatim papers and prepare feedback notes
Start reading *Method in Ministry* (Introduction and chapters 1-4)

Session Seven – November 4

Opening reflection and prayer _____ Food: _____
Present three verbatims (30 minutes each)

Book report on *Lay Ecclesial Ministry* _____
Discussion of lay and clergy ministry roles in our various denominations
Closing prayer

For next week:

Read three verbatim papers and prepare feedback notes
Finish reading *Method in Ministry* (Introduction and chapters 1-4)

Session Eight – November 11

Opening reflection and prayer _____ Food: _____
Present three verbatims (30 minutes each)

Book discussion on *Method in Ministry*
Theological Reflection in practice: how does theory compare to what we're doing?
Holy Hilarity _____

For next week:

Read *Christian Life Patterns* and *Let Your Life Speak*

Session Nine – November 18

Opening reflection and prayer _____ Food: _____
Book group: *Christian Life Patterns*, *Let Your Life Speak*,
. . . and our own vocations

For final session:

Finish any remaining written work
Prepare end of quarter feedback assignments (page 2 of syllabus)

SKIP FRIDAY, NOVEMBER 25 – Thanksgiving Break

Session Ten – December 2

This closing session will be planned by two students and instructor.

It will include sharing of feedback with each other as part of a ritual to end the quarter.

It may include music, poetry, food, and other creative contributions.

You will hand in all final written work, and do the in-class instructor evaluation.

Planning team:
