

Faculty Guide – Explanation of Canvas Roles Permissions

Explanation of role permissions:

- **Primary Instructor/Instructor/Teacher:** These role permissions are exactly the same aside from the role label. Primary Instructor is the first instructor of record in Colleague.
- **TA:** cannot "Publish" the course or add/remove faculty, otherwise identical course permissions as "Instructor"
- **Student Grader:** akin to the TA role, but with fewer permissions. This role cannot:
 - "Publish" the course,
 - Add/remove faculty,
 - Manage student groups, discussions, or manage course content and activities.

This role can post to discussions, send messages, add/edit rubrics and leave scores/feedback for students.
- **Librarian:** cannot "Publish" the course or add/remove faculty, otherwise identical course permissions as "Instructor"
- **Designer:** this role allows individuals to design and develop a course, but not interact with students. Specifically, this role cannot:
 - "Publish" the course
 - Add/remove faculty
 - View/edit student grades
 - View/comment on assignment submissions
 - Delete student discussion posts
 - Send messages to individual students
 - View course and student analytics/statistics
- **LAP Tutor:** this is a limited role used by the Disability Services Office. Tutors can only:
 - See the course roster
 - Send messages to individual course members
 - View discussions (*but they cannot post to discussions*)
 - View student group pages inside a course
- **Student Assistant:** this a role for a student worker assisting the instructor with managing student interactions in limited areas. Student assistants can only:
 - View Announcements
 - Send messages to individual course members and entire class
 - Post/View/Moderate Discussions
 - View all Student Groups
 - View Users list, login IDs, and primary email address
- **Observer:** a limited view-only role; should not be used to enroll students into a course. Per FERPA only officially registered students may be added to courses.
- **Auditor:** this role is a copy of the Student role and a role not able to be added by faculty.

Additional role permissions:

- **Group Administrator and Group Participant:** this role applies to non-course groups in Canvas that are not bound to official SU course enrollments and exist outside of quarter or semester schedules.