

FORGIVENESS POLICY FOR UNDERGRADUATES

A forgiveness policy for undergraduate students returning to complete baccalaureate degree programs makes it possible for former students, whose previous academic performance at Seattle University was below standard, to resume their studies without the encumbrance of their poor grades. Graduate students and students pursuing only a certificate are specifically excluded from the policy.

- I. To qualify for forgiveness of previous grades, baccalaureate degree candidates meet the following conditions:
 - A. Former students must have been absent from Seattle University for at least eight calendar years from the date the last grades were assigned.
 - B. A student's request for forgiveness of prior coursework is made by filing a "Petition for Exception to Policy" before the close of the first quarter of first re-enrollment according to the dates indicated below:

Fall - December 1
Winter - March 1
Spring - May 15
Summer - July 30

- II. Approval of the request for forgiveness has the following ramifications:
 - A. All credits for coursework graded C- or above will be counted toward the degree. All previous coursework graded below C-, whether completed at Seattle University or accepted in transfer at an earlier date, will not apply to the degree.
 - B. Qualifying credits are carried forward and are applicable to the baccalaureate degree without any previous grade information being included. The cumulative grade point average begins anew.
 - C. Courses which no longer apply toward graduation are asterisked on the record.
 - D. Those electing the forgiveness option are required to meet core curriculum, school or college, and major requirements current on the date of first re-enrollment. The single exception is for a student who had completed all requirements of the former core curriculum with the minimum C- grades when previously enrolled. Such a student will have satisfied core requirements but will be held to current requirements of the school or college and the major.

- E. A minimum of 45 additional graded credits must be completed at Seattle University prior to the awarding of a baccalaureate degree. None of those 45 may be taken with the Pass/Fail option.
 - F. Qualification for honors at graduation depends on the grade point average as calculated after the modification of the record: completion of 90 or more regularly graded credits at Seattle University with a minimum of 3.50 GPA for *cum laude*; 3.70 GPA for *magna cum laude*; 3.90 GPA for *summa cum laude*.
- III. Records of students approved for application of this policy will show an entry documenting that forgiveness has been granted. The cumulative grade point average begins anew, as if the student had just begun coursework at Seattle University.

Originally issued: 9/77

Policy previously revised: 9/79
9/93
8/96
6/97